

Westlake Academy
(An Ohio Not-for-Profit Corporation)
BOARD MEETING

MINUTES

Westlake Academy (the “School”) held a Regular Board Meeting (the “meeting”) on January 29, 2025, at Westlake Academy, 26830 Detroit Road, Westlake 44145.

Board Members Present

Darvio Morrow
Danielle Munk
Elizabeth Haavisto, Board Secretary
Jonathan Petrea, Vice Chairman
Greg Margevicius, Board Chairman

Board Member Not in Attendance

Ed Oliveros, Board Treasurer

Guests in Attendance:

Wendy Copen, Regional VP, ACCEL Schools
John Sorvillo, Sponsor Representative, Charter School Specialists
Lesley Gillen, Fiscal Representative, Massa Financial Solutions – via Zoom
Elizabeth Grafious, Board Liaison, Callender Law Group
Anne Trakas, Sr. Board Services Manager, Callender Law Group
Westlake Academy Teachers and Administrative Staff
Parents and Students from Westlake Academy

1. Sign-in / A Call to order

Chairman Margevicius called the meeting to order at 7:01 p.m.

2. Roll Call of Members Present

The Chairman requested a roll call of Board members present. The Chairman noted that a quorum was present.

3. Pledge of Allegiance

The Pledge of Allegiance was recited this evening.

4. Acceptance of Consent Agenda

The Acceptance of the January 29, 2025, Consent Agenda was brought forward for consideration by the Board. Upon Motion duly made by Member Morrow to accept the Consent Agenda, seconded by Member Haavisto, the Motion passed by unanimous affirmative vote of the members present.

Board Member Name	AYE	NAY	OTHER <i>(abstain, not present, etc.)</i>
Elizabeth Haavisto	X		
Darvio Morrow	X		
Danielle Munk	X		
Ed Oliveros			Not Present
Jonathan Petrea	X		
Greg Margevicius, Chair	X		

5. Reports & Updates

a. Head of School Report/Management Company Report (ACCEL Schools)

- i. School Report, January 2025*
- ii. Discussion, Annual Report on Nutritional Standards*
- iii. Report to the Board, Harassment, Intimidation & Bullying, August – December 2024*
- iv. Update, Marketing Plan*

Mrs. Copen introduced the Students of the Month. Parents are the key to the School’s success.

Mrs. Copen provided the Head of School Report and Management Company Report.

The School enjoyed a variety of themed days like Whoville Day and Pajama Day. The School has about 51 students enrolled currently, and 25 students have enrolled for Fall at this time. There is a 75-student capacity.

The School offers Arabic, Spanish, and STEM. Arabic and Spanish are very popular. Arabic is taught year-round, and Spanish is taught for half a year.

There was a question on the percentage of Arabic students, Mrs. Copen will look into this.

b. Sponsor Report (Charter School Specialists)

- 1.-2. Discussion, Fiscal Review Memos, November and December 2024*
- 3.-4. Discussion, At-A-Glance Reports, December 2024 and January 2025*
- 5.-6. Discussion, Sponsor Connections, December 2024 and January 2025*
- 7. Discussion, On-Site Visit Report, November 2024*
- 8. Review, OAR Rubric*
- 9. Discussion, Five-Year Forecast Checklist*

Mr. Sorvillo provided the Sponsor Report. There was a concentration on marketing and recruitment.

The FTE is about 48 for January which is likely higher now.

The on-site review was completed by Ms. Dobbins. They are on track and student engagement is a strength.

The Board was recognized for their contribution to the School for Board Appreciation Month.

Charter School Specialists is hosting a Literacy Consortium which is open to all charter schools and Board members.

c. Treasurer Report (Massa Financial Solutions)

- i. Discussion, November 2024 Financial Statements*
- ii. Discussion, December 2024 Financial Statements*

Ms. Gillen provided the Treasurer Report. The Financial Statements for November and December were provided in the Board materials. The School has a cash balance of about \$33,000; a loss of about \$500; a Year-to-Date net income of about \$43,000; an FTE of about 50 in November and about 50 in December.

The audit was completed at the end of the calendar year.

1099s will be going out next week via email.

Chairman Margevicius noted a variance in the monthly income statement as a jump from November. This could be due to the stipends paid in December.

d. Legal Update (Callender Law Group)

- January 2025 Legal Update*
- Discussion, Revised Board Meeting Schedule, 2024/2025 Academic Year*
- Review of Resolutions on the Agenda*
- Update, Sponsor Contract amendment inquiry*

The Legal Update was provided. There was a review of the New Resolutions on the agenda.

6. Old Business

Annual Report and Performance Framework (Tabled)

The Annual Report and Performance Framework will remain tabled.

7. New Business

- a. Discussion, Adoption/Approval of Minutes from the November 21, 2024 Board Meeting*
- b. Resolution, Adoption/Approval of Special Education Model Policy and Procedures, update*
- c. Resolution, Adoption/Approval of School Meal Program, Summer 2025*
- d. Resolution, Ratify Revised Board Meeting Schedule, 2024/2025 Academic Year*
- e. Acceptance of Reports and Updates*

The New Business Items '7.a' through '7.e' were brought forward for consideration by the Board. A discussion was had during the Legal Update. Upon Motion duly made by Member Morrow to adopt New Business Items '7.a' through '7.e' without amendment, seconded by Member Munk, the Motion passed by unanimous affirmative vote of members present.

Board Member Name	AYE	NAY	OTHER <i>(abstain, not present, etc.)</i>
Elizabeth Haavisto	X		
Darvio Morrow	X		
Danielle Munk	X		
Ed Oliveros			Not Present
Jonathan Petrea	X		
Greg Margevicius, Chair	X		

8. Open Discussion/Public Comment

There was a discussion on the School historically not providing lunches during the Summer.

9. Date, Time, and Location of Next Meeting: February 26, 2025 at 7:00 p.m. at Strongsville Academy, 16000 Foltz Industrial Parkway, Strongsville 44136.

10. Adjournment

There being no further business to come before the Board, upon Motion duly made by Member Petrea to adjourn the January 29, 2025, Board meeting of Westlake Academy without amendment, seconded by Member Munk, the Motion passed by unanimous affirmative vote of members present. The meeting adjourned at 7:32 p.m.

Board Member Name	AYE	NAY	OTHER <i>(abstain, not present, etc.)</i>
Elizabeth Haavisto	X		
Darvio Morrow	X		
Danielle Munk	X		
Ed Oliveros			Not Present
Jonathan Petrea	X		
Greg Margevicius, Chair	X		

APPROVAL AND ADOPTION OF MINUTES

Motion to approve and adopt minutes of the January 29, 2025 Regular Board meeting of

Strongsville Academy, with/without amendment(s)

Made by HAAVISTO, Seconded by PETREA.

Board Member Name	AYE	NAY	OTHER (abstain, not present, etc.)
Elizabeth Haavisto	/		
Darvio Morrow	/		
Danielle Munk			not present
Ed Oliveros	/		
Jonathan Petrea	/		
Greg Margevicius, Chair	/		

Executed and adopted by a vote of the Board on this 24th day of FEBRUARY, 2025.



Greg Margevicius, Chair
Strongsville Academy