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### APPROVAL AND ADOPTION OF MINUTES

Motion to approve and adopt minutes of the June 16, 2025 Regular Board meeting of

Westlake Academy, (with/without) amendment(s)

Made by Darvio Morrow, Seconded by Jonathan Petrea

Board Member Name	AYE	NAY	OTHER (abstain, not present, etc.)
Chuck Bartsche	X		
Darvio Morrow	X		
Danielle Munk	X		
Ed Oliveros	X		
Jonathan Petrea	X		
Greg Margevicius, Chairman	X		

Executed and adopted by a vote of the Board on this 27<sup>th</sup> day of August, 2025.

Greg Margevicius  
 Greg Margevicius, Chairman  
 Westlake Academy

**Westlake Academy**  
*An Ohio Not-for-Profit Corporation*  
*Board Meeting*

**MINUTES**

Westlake Academy (the “School”) held a Regular Board Meeting (the “meeting”) on June 16, 2025, at Westlake Academy, 26830 Detroit Road, Westlake 44145

**Board Members in Attendance:**

Elizabeth Haavisto, Board Secretary  
Darvio Morrow  
Danielle Munk  
Ed Oliveros, Board Treasurer  
Jonathan Petrea, Vice Chairman  
Greg Margevicius, Chairman

**Guests in Attendance:**

Kodie Keller, Sponsor Representative, Charter School Specialists  
Anne Trakas - Sr Board Services Manager, Callender Law Group  
Maureen Connors - Board Liaison, Callender Law Group  
Chuck Bartsche, guest

**1. Sign-in / A Call to order**

Chairman Margevicius called the meeting to order at 7:04 pm. A quorum was present.

**2. Roll Call of Members Present**

The Chairman requested a roll call of Board members present.

**3. Acceptance of Consent Agenda**

The Acceptance of the June 16, 2025, Consent Agenda was brought forward for consideration by the Board. The board accepted the agenda passed by common consent and without objection

**4. Consideration of Board Member Candidate**

Chairman Margevicius introduced Charles Bartsche to the Board for discussion regarding filling an open Board position. Mr. Bartsche discussed his personal background and why was interested in joining the Westlake Academy as a Board member. Several Board members spoke about Mr. Bartsched and what skills he would bring to the Board.

Upon Motion duly made by Member Petrea to appoint Charles Bartsche to the Board of Westlake Academy for a three-year term ending at the Annual Meeting 2028, pending background checks and sponsor approval, seconded by Member Munk. The Motion passed by unanimous affirmative vote.

<b>Board Members</b> <i>Name</i>	<b>AYE</b>	<b>NAY</b>	<b>Other</b> <i>(abstain, not present, etc)</i>
Elizabeth Haavisto	x		
Darvio Morrow	x		
Danielle Munk	x		
Ed Oliveros	x		
Jonathan Petrea	x		
Greg Margevicius. Chair	x		

## 5. Reports & Updates

### a. Head of School Report/Management Company Report (ACCEL Schools)

*i. School Report, June 2025*

*ii. Harassment, Intimidation & Bullying Report, January – June 2025*

*iii. Online Make Up Days Plan, 2025/2026 Academic Year*

Ms Copen was not present at the board meeting. Mrs. Trakas reviewed the reports that were shared with the board. Mrs. Trakas reviewed ii and iii and discussed the online plan for make- up school days. Westlake Academy has more instructional hours than needed for school year. Board was made aware that currently there are 79 students' enrollment for 2025/2026 AY The Harassment, Intimidation & Bullying report showed no reports from January-June 2025.

### b. Sponsor Report (Charter School Specialists) - Kodie Keller

i. Discussion, Fiscal Review Memo, May 2025

ii. Discussion, At-A-Glance Report, June 2025

iii. Discussion, Sponsor Connection, June 2025

iv. End-of-Year Compilation Report, 2024/2025

v. Discussion, Five-Year Forecast Checklist

Ms. Keller introduced herself to the board as this was her first time at Westlake Academy. Ms Keller told the board to feel free to reach out and ask any questions. Please remember to look at the Sponsor Connections that has several reminding updates: Science and Reading have a June 30 deadline. All board members were reminded of the training videos on the website to complete as their duties as board members would open July 1, 2025

### c. Treasurer Report (Massa Financial Solutions) – David LaModa-Genet was absent

i. Discussion, May 2025 Financial Statements

Mrs. Trakas stated that any questions from the board could be emailed to Massa Financial Solution. Chairman Margevicius brought up variances in the professional fees, ACCEL management fees and had questions regarding student fee. He stated he would contact Massa Financial or wait to ask questions at next board meeting.

**d. Legal Update (Callender Law Group)**

*June 2025 Legal Update  
Review of Resolutions on the Agenda  
Update, Sponsor Contract amendment inquiry-*

Mrs. Trakas gave the Legal Update. The new resolutions on the agenda were reviewed. There was no status update available on the Sponsor Contract Amendment inquiry; all information requested by the Sponsor was provided, and a response from the Sponsor is expected soon.

**6. Old Business**

*Annual Report and Performance Framework (Tabled)*

**7. New Business – Minutes and Resolutions**

- a. Discussion, Adoption/Approval of Minutes from the May 28, 2025 Board Meeting*
- b. Resolution, Adoption/Approval of Parent/Student Handbook, 2025/2026 Academic Year, Authorize Chair to approve*
- c. Resolution, Adoption/Approval of Plans for Completion of Make Up Days via Online Delivery, 2025/2026 Academic Year*
- d. Resolution, Adoption/Approval of Academic Prevention/ Intervention Policy Annual Review, 2025/2026 Academic Year*
- e. Resolution, Adoption/Approval of School Visitor Policy, 2025/2026 Academic Year*
- f. Acceptance of Reports and Updates*

The New Business Items ‘7.a’ through ‘7.f’ were brought forward for consideration by the Board. A discussion was had during the Legal Update. Upon Motion duly made by Member Munk to adopt New Business Items ‘7.a’ through ‘7.f’ without amendment, seconded by Member Petrea, the Motion passed by unanimous affirmative vote.

<b>Board Members</b> <i>Name</i>	<b>AYE</b>	<b>NAY</b>	<b>Other</b> <i>(abstain, not present, etc)</i>
Elizabeth Haavisto	<b>x</b>		
Darvio Morrow	<b>x</b>		
Danielle Munk	<b>x</b>		
Ed Oliveros	<b>x</b>		
Jonathan Petrea	<b>x</b>		
Greg Margevicius. Chair	<b>x</b>		

8. **Open Discussion/Public Comment** – Member Haavisto spoke to board about her time on the Board and how glad she had the opportunity to helped open a new school. She was grateful for all she had learned in her term on the board. The Board members thanked her for all she has done for the school. Chairman Greg Margevicius thanked Elizabeth for all she has done and best of luck in her future. Her resignation was effective at the conclusion of the June 16, 2025, Board meeting.

9. **Date, Time, and Location of Next Meeting:** Wednesday, August 27, 2025 at 7:00 pm. at Westlake Academy, 26830 Detroit Road, Westlake 44145

**10. Adjournment**

There being no further business to come before the Board, upon Motion duly made by Member Morrow to adjourn the June 16, 2025 Board meeting of Westlake Academy without amendment, seconded by Member Haavisto, the Motion passed by unanimous affirmative vote. The meeting adjourned at 7:11 pm.

<b>Board Members</b> <i>Name</i>	<b>AYE</b>	<b>NAY</b>	<b>Other</b> <i>(abstain, not present, etc)</i>
Elizabeth Haavisto	x		
Darvio Morrow	x		
Danielle Munk	x		
Ed Oliveros	x		
Jonathan Petrea	x		
Greg Margevicius. Chair	x		