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CERTIFICATION OF RESOLUTION
PARENT, FAMILY, AND CAREGIVER ENGAGEMENT POLICY AND PLAN
2025_2026 Academic Year

Westlake Academy
(An Ohio Non-Profit Corporation)

The Governing Authority (the "Board") of Westlake Academy (the "School"), a non-profit corporation organized under the laws of the State of Ohio, hereby resolves as follows:

IT IS HEREBY RESOLVED that the Board adopts the Parent, Family, and Caregiver Engagement Policy and Plan for the 2025_2026 Academic Year. The Parent, Family, and Caregiver Engagement Policy and Plan is attached as Exhibit A and incorporated herein by reference as if fully set forth herein.

IT IS FURTHER RESOLVED that the Board Chair is authorized and directed to take any and all actions to effectuate the purpose of this resolution.

APPROVAL AND ADOPTION

Motion to adopt the Parent, Family, and Caregiver Engagement Policy and Plan, 2025_2026 Academic Year (with / without) amendment(s),

Made by Darvio Morrow, Seconded by Jonathan Petrea

Board Member Name	AYE	NAY	OTHER (Not Present, Abstain, etc.)
Chuck Bartsche	X		
Darvio Morrow	X		
Danielle Munk	X		
Ed Oliveros	X		
Jonathan Petrea	X		
Greg Margevicius - Chair	X		

Executed and adopted by a vote of the Board on this 27th day of August, 2025

Greg Margevicius
Greg Margevicius, Chair
Westlake Academy

Exhibit A

Westlake Academy Parent, Family, and Caregiver Engagement Policy and Plan 2025_2026 School Year

PART I. GENERAL EXPECTATIONS

Westlake Academy ("School") agrees to implement the following statutory requirements:

1. The School will put into operation programs, activities and procedures for the involvement of parents/guardians/foster caregivers ("parent" and "parents") in all of its programs, which will be planned and operated with meaningful consultation with parents of participating children consistent with section 1118 of the Elementary and Secondary Education Act (ESEA) and corresponding sections of Ohio Revised Code.
2. The School will work to ensure that the required school-level parent involvement policies meet the requirements of section 1118(b) and include school-parent compacts that are consistent with section 1118(d) of the ESEA as well as requirements of Ohio Revised Code.
3. The School will incorporate this parent involvement plan into its plan developed under section 1112 of the ESEA and as required by Ohio Revised Code.
4. The School will provide full opportunities, to the extent practicable, for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children. This includes providing information and reports required under section 1111 in an understandable, uniform format in a language parents understand, with alternative formats upon request.
5. The School will include any parent comments when submitting the plan for Title I, Part A to the Ohio Department of Education if the plan, developed under section 1112 of the ESEA, is not satisfactory to the parents of participating children.
6. The School will involve the parents of children served in Title I, Part A programs in decisions about how the 1 percent of Title I, Part A funds reserved for parent involvement is spent and ensure that not less than 95 percent of the one percent goes directly to the School.
7. The School will be governed by the following statutory definition of parent involvement, and will carry out programs, activities and procedures in accordance with this definition: Parent involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:
 - a.) that parents play an integral role in assisting their child's learning;
 - b.) that parents are encouraged to be actively involved in their child's education at school;
 - c.) that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;
 - d.) the carrying out of other activities, such as those described in section 1118 of the ESEA.

8. The School will inform parents and parent organizations of the purpose and existence of the Ohio Parent Information and Resource Center.

PART II. DESCRIPTION OF HOW THE SCHOOL WILL IMPLEMENT REQUIRED PARENT INVOLVEMENT PLAN COMPONENTS

1. Westlake Academy will take the following actions to involve parents in the joint development of its parent involvement plan under section 1112 of the ESEA:

- Ensure the parent involvement plan is easily accessible to parents
- Review the current parent involvement plan at parent meetings, including Title I meetings
- Encourage parents to provide feedback
- Use parent feedback to design strategies
- Update plan annually

2. The School will take the following actions to involve parents in the process of school review and improvement under section 1116 of the ESEA:

- Include parents on School Improvement Planning team
- Provide information for better understanding of legal requirements, Ohio's academic standards, etc.
- Ask parents for input on the School's plans and processes through newsletters, website etc.
- Distribute parent surveys and assessments on the School improvement plans

3. The School will provide the following coordination, technical assistance, and other support necessary to assist in planning and implementing effective parent involvement activities to improve student academic achievement and performance:

- Collaboration with parents and guardians on all matters related to parent involvement in programs supported by Title I funds
- Inclusion of appropriate roles for community based organizations and businesses in parent involvement activities
- Adoption of model approaches to improving parent involvement at the school level
- Designating other support for parent and teacher development and training

4. The School will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parent involvement plan to identify the barriers to greater parent participation and to use the findings to design strategies for more effective parent involvement:

- Distribute parent surveys and questionnaires through its website
- Consider comments from interviews and conversations with parents and families
- Use results to revise parent involvement plan and design school improvement parental involvement policies

6. The School will build the School's and parents' capacity for strong parent involvement in order to ensure effective involvement of parents and the community to improve student academic achievement. The following strategies will be used:

A. The School will provide assistance to parents of children served by the School, as appropriate, in understanding topics such as Ohio's academic content standards, Ohio's student academic achievement standards, state, local, and alternate academic assessments, requirements of

Title I, Part A programs, how parents monitor their child's progress, and how parents work with educators as School will:

- Provide a calendar with the School's activities (meetings, conferences, etc.) to help families in planning
- Distribute information to parents that contains easy-to-understand information on legal requirements
- Relay state assessment results through newspapers, television, newsletters, parent letters, etc.
- Inform parents of resources such as the Ohio PIRC (Parent Information and Resource Center)

B. The School will provide materials and training to help parents work with their children to improve their children's academic achievement through:

- Strategies for assisting children at home demonstrated at parent and family meetings
- Federal and state booklets and pamphlets
- Newsletters with resources about child development, child rearing practices, and academic strategies
- School website resource links

C. The School will develop and implement a professional development plan to enhance the skills of teachers, pupil services personnel, principal, and other staff in how to reach out to parents, communicate and work with parents as equal partners, find value in the contributions of parents, implement and coordinate parent programs, and build ties between parents and the School by providing:

- Training for all staff on the importance of parent involvement

D. The School will take the following actions to ensure that information related to the school and parental involvement programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format in a language the parents can understand with alternative formats upon request:

- Distribute documents in parents' native languages
- Provide simplified explanations of federal and state laws and requirements
- Use alternate means for distribution such as newsletters, handouts, website, announcements, meetings, etc.

F. The School will provide other reasonable support for parental involvement activities under Section 1118 and corresponding Ohio Revised Code as parents may request.

REVISED JULY 24/JLM